

**Chan Sui Ki (La Salle) College**  
**Extra-Curricular Activities Section**  
**Guidelines on Excursion Day**

1. If the following signals are hoisted at 5:30 a.m., the excursion will be cancelled. Students need not report to teachers at the meeting place or go to school.
  - a. Tropical cyclone warning signal
  - b. Red or black rainstorm signal
2. If bad weather is forecast before the excursion, barbecues should be cancelled and students should plan for other arrangements.
3. In case of unstable weather conditions, such as when the Yellow rainstorm signal is hoisted or during a downpour, the following arrangements will be made.

S1-S3 students

Excursion day will be cancelled and replaced by school activities such as a movie show or mass games. Students should stay with their Class Teacher and Assistant Class Teacher until 11:30 a.m.

S4-S6 students

Students should report to teachers at the pre-arranged meeting place and teachers should take attendance as scheduled. The decision as to whether Excursion Day will be cancelled is left to the teacher-in-charge, who should exercise his/her discretion with reference to the weather conditions. If Excursion Day is to be called off, the teacher-in-charge will report to the school office by phone and all students will be dismissed at once.

4. Due to safety concerns, any camping activities are not allowed.
5. S1-S3 Students  
Students should arrive at school before 8:30 a.m. and line up in the playground when the bell rings.

S4-S6 Students

Students should arrive at the meeting place on time.

6. Students who cannot arrive on time should report to the school office as early as possible. Those who are absent because of sickness should phone the school before 8:00 a.m. and submit a parent's letter with medical certificate to the class teacher on the next school day. Failing to do this without proper reasons will be considered an act of truancy.
7. Students should bring along their Student Card and HKID Card.
8. Students can dress casually, but appropriately. Accessories and hair dye are not allowed.

9. Students should keep quiet while on the coach or any other vehicle. They should not stick arms or heads out of the windows.
10. Students should always be with at least one classmate. They should not go off alone or go beyond the designated activity area unless permission is granted. In case of emergency, they should report to teachers at once.
11. Under no circumstances should student engage in any form of water activities. Swimming, cycling, camping, windsurfing, canoeing, rowing and sailing are not allowed. Safety should come first in all activities.
12. Students should behave themselves at all times and maintain our school's reputation. Smoking, gambling and swearing are not allowed. Act in an appropriate manner at all times.
13. Students should take good care of their personal belongings. Do not bring valuable items or too much money.
14. Students should dispose of rubbish properly. Littering is not allowed. To prevent hill fires, put out your fire after having your barbecue.
15. S1-S3 Students  
Before returning to school by coach, students should report to teachers at the meeting place on time. Students will be dismissed from school premises.

S4-S6 Students

Students should report to teachers at the meeting place on time before being dismissed.

16. If you have any enquiries, please contact any teachers on the ECA Section:  
Ms. Y. Y. Lam  
Ms. Y. M. Chan  
Mr. T. S. Wong  
Mr. M.H. Fan  
Mr. T.H. Lin  
Mr. W.H. Lam  
Mr. K.K. Lam