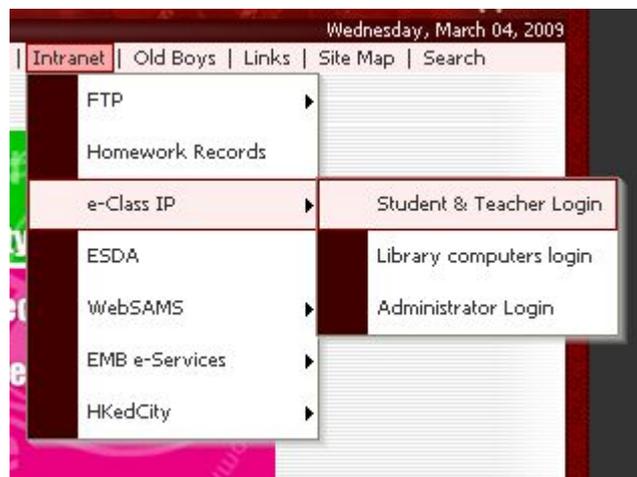


SLS Library User Manual

Go to www.csklsc.edu.hk

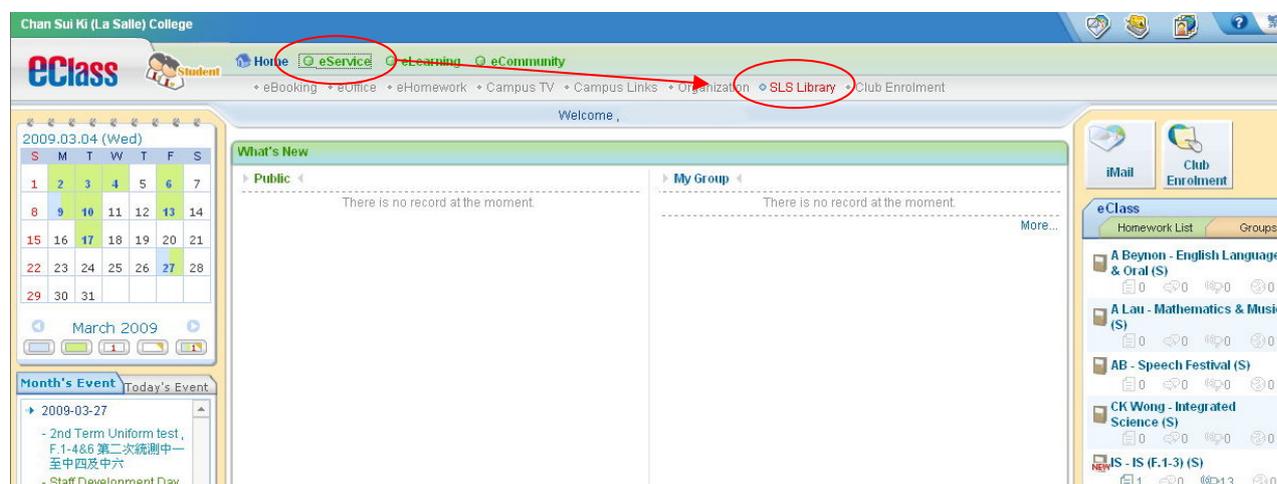
Intranet → e-Class IP → Student & Teacher Login



Using your username and password to login



eService → SLS Library



Press Search

You can search book information by various methods such as title, author or ISBN and so on.

Search a book by Title






 New Search Log Out 中文

You are logged in as [User Name]

Database : Local Catalog

Title Exact
 Material Type
 Language
 Location
 Publisher
 Publication Year
 * blank for all

Title Exact : The Mystery of Allegra

Start Search








 Mark All Unmark All Print/Export New Search Back Log Out 中文

You are logged in as [User Name]

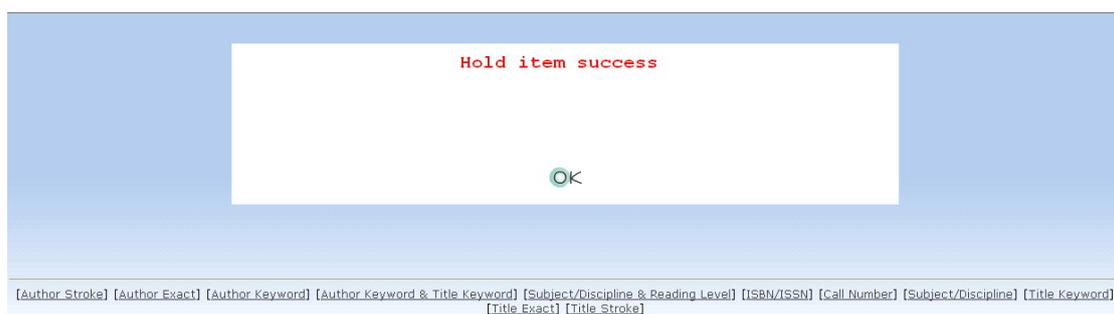
Launch Search Engine

Title Exact: *The mystery of allegra*

Hit List (Page 1)		
<input checked="" type="checkbox"/>	Mystery of Allegra, The	
<input checked="" type="checkbox"/>	Mystery of Allegra, The by Peter Foreman.	1997 F FOR.
<input type="checkbox"/>	the Mystery of Chimney Rock	
<input type="checkbox"/>	the Mystery of Chimney Rock by Edward Packard.	F PAC.
<input type="checkbox"/>	Mystery of the Blue Train, The	
<input type="checkbox"/>	Mystery of the Blue Train, The by Agatha Christie.	1994 F CHR.
<input type="checkbox"/>	Mystery of the Cupboard, The	
<input type="checkbox"/>	Mystery of the Cupboard, The by Lynne R Banks.	1993 F BAN.
<input type="checkbox"/>	Mystery of the Invisible Thief, The	
<input type="checkbox"/>	Mystery of the Invisible Thief, The by Enid Blyton.	1950 F BLY.
<input type="checkbox"/>	Mystery of the Island, The	



It shows that the book is occupied by someone and we can make a reserve for this book by pressing **Reserve Item**



After pressing Reserve Item, **Hold item success** will appear and this book has been hold successfully.

We can check the hold list status by pressing **Information**



Click **Hold List**



We can check the status of the book in the Hold List. Current status "I" means that the book has not been returned.

The screenshot shows a table titled "Hold List" with a bookshelf background. The table has four columns: "#", "Book Title", "Call Number", and "Current Status". The first row contains the following data:

#	Book Title	Call Number	Current Status
1.	Mystery of Allegra, The by Peter Foreman.	F FOR	I

A red arrow points from the text above to the "Current Status" cell, which contains the letter "I" and is highlighted with a red box.

When another reader return this book, current status become "a" which means that the book is available for picking up. You can take the book at the library counter.

The screenshot shows the same "Hold List" table as above, but the "Current Status" cell now contains the letter "a" instead of "I". A red arrow points from the text above to this cell, which is highlighted with a red box.

#	Book Title	Call Number	Current Status
1.	Mystery of Allegra, The by Peter Foreman.	F FOR	a