

陳瑞祺(喇沙)書院
九龍何文田常和街四號
電話：二七一-八一七五
傳真：二七六二一五五零



CHAN SUI KI (LA SALLE) COLLEGE
4 SHEUNG WO STREET, HOMANTIN,
KOWLOON, HONG KONG.
TEL : 27118175
FAX : 27621550

12th February, 2019

Circular No. 18055

Dear Parents/ Guardians,

Arrangement of Fees Collection (Second Term)

To avoid the need of carrying a large amount of cash to school, parents are encouraged to pay the designated fees by ATM transfer. Otherwise, parents can pay the fee by crossed cheque or bank deposit. Our bank information is as follows:

Bank : **Hang Seng Bank**
Account Name : **The Incorporated Management Committee of Chan Sui Ki (La Salle) College**
Account Number : **789-219607-002**

Payment Methods:

1. By ATM transfer: Transfer the payment to the school account at Hang Seng Bank and keep the original advice slip for proof of payment.
2. By cheque: Crossed cheque made payable to “**The Incorporated Management Committee of Chan Sui Ki (La Salle) College**”.
3. By bank deposit: Deposit the payment to the school account at Hang Seng Bank and keep the original deposit receipt for proof of payment.

Please write down the **student name, class, class number** and **contact phone number** on the back of the ATM advice slip, the cheque or the deposit receipt.

The table on the back shows the fees. Please pay the designated fees and return the ATM advice slip, the cheque, or the deposit receipt to the form teacher by **20th February, 2019**.

Yours faithfully,

Lee Ting Leung
Principal





Item 項目		S4	S5
1	Tong Fai - Second term 堂費 - 下學期	160.0	160.0
Total 總額：		160.0	160.0

18055

敬啟者：

繳交學校費用安排(下學期)

為免學生攜帶大量現金回校，本校鼓勵家長使用櫃員機轉帳繳費。如未能安排，家長亦可以劃線支票或直接存款到學校銀行戶口，資料如下：

銀行：恆生銀行 戶口號碼：789-219607-002

戶口名稱：陳瑞祺(喇沙)書院法團校董會

繳費方法：

1. 櫃員機轉帳：到「匯豐銀行」或「恆生銀行」櫃員機轉帳存入本校戶口，並將櫃員機收據正本交回學校以資證明。
2. 支票：以劃線支票繳付，支票抬頭為「陳瑞祺(喇沙)書院法團校董會」
3. 存款：到「恆生銀行」各分行存入本校戶口，並將銀行入數收據交回學校以資證明。

請於櫃員機收據、支票或銀行入數收據背頁，寫上學生姓名、班別、班號及聯絡電話。

上表臚列下學期各項費用。請於二〇一九年二月二十日(星期三)或之前繳付指定費用，

並把支票、入數收據或櫃員機收據交予班主任。

此致
各家長



陳瑞祺(喇沙)書院校長
李丁亮 啟

二〇一九年二月十二日