



16<sup>th</sup> September 2024

Circular No. 24012

Dear Parents/ Guardians,

### Note-taking Skill Workshop for S2

To enhance e-learning and foster self-regulated learning, we will be holding a note-taking skills workshop for S.2 students. This workshop aims to promote self-regulated learning by equipping students with strategies to effectively manage their study habits and improve their learning efficiency.

The details are as follows:

Dates	Time	Type	Venue	Fee	Classes
19/09/2024 (Thursday)	3:30. – 4:30p.m.	Note-taking	5/F Lecture Room	Free of charge	2B & 2D
20/09/2024 (Friday)	3:30 – 4:30p.m.	Note-taking	5/F Lecture Room	Free of charge	2A & 2C

Remarks:  
Students are required to bring their iPads to participate in this workshop.  
Workshops will be cancelled in case of Tropical Cyclone Warning Signal No.8 or above or a Red or Black Rainstorm Warning Signal.

Please hand in the reply slip to your form teacher by 17<sup>th</sup> September 2024. Should you have any enquiries, please feel free to contact Mr. M.K. Lau at 2711 8175. Thank you for your attention.

Yours faithfully,

Lee Po Chu, Fiona  
Principal





敬啟者：

通告編號：24012

筆記技巧工作坊 (S2)

為增強電子學習成效和推廣自主學習，本校將為中二學生舉辦一場筆記技巧工作坊。此工作坊旨在教授學生學習策略，讓他們能有效率地管理自己的學習習慣並提高學習效率，從而鼓勵學生自主學習。活動詳情如下：

上課日期	時間	類別	地點	費用	班別
19/09/2024 (星期四)	3:30 – 4:30 (下午)	筆記技巧	5樓演講廳	免費	2B 及 2D
20/09/2024 (星期五)	3:30 – 4:30 (下午)	筆記技巧	5樓演講廳	免費	2A 及 2C

備註：  
學生必須攜帶 iPad 出席此次工作坊。  
如天文台發出 8 號或以上熱帶氣旋、紅色或黑色暴雨警告信號，課堂將取消。

有興趣參加的學生，請於 9 月 17 日(星期二)或之前將回條交給班主任。如有查詢，可於辦公時間內致電 2711 8175 與劉文傑老師聯絡。

此致  
中二級家長



陳瑞祺(喇沙)書院校長  
李寶珠 啟

二〇二四年九月十六日

回條 (通告編號：24012)

本人知悉小兒\_\_\_\_\_ ( ) 班別\_\_\_\_\_ 將於上述日期參加筆記技巧工作坊。

此覆  
負責老師

家長姓名：\_\_\_\_\_ (中文)

家長簽名：\_\_\_\_\_

家長電話：\_\_\_\_\_

日期：\_\_\_\_\_