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CHAN SUI KI (LA SALLE) COLLEGE
4 SHEUNG WO STREET, HOMANTIN,
KOWLOON, HONG KONG.
TEL : 27118175
FAX : 27621550

Circular No. 19106

7th August, 2020

Dear Parents/ Guardians,

Updates on Arrangements for New S1 Bridging Programme and Induction Day

In view of the COVID-19 situation, the Education Bureau has suspended students' activities in schools until further notice. The school has revised the arrangements for the new S1 Bridging Programme and Induction Day. This circular supersedes Circulars 19094 and 19095 dated 9th July, 2020.

The bridging programme for new S1 students will be held online through Microsoft Teams. Please refer to the revised timetable of the programme attached (Table 1). Students will be given a Microsoft school account for joining the programme. Parents/students should collect the username, password, and instructions for using Microsoft Teams from the school on 13th and 14th August, 2020 during 10:00 am - 4:00 pm.

Students should familiarise themselves with Microsoft Teams and other applications such as Microsoft Outlook (an email application). Microsoft Teams try-out meetings will be arranged for students on 15th August, 2020 (Please refer to Table 2). Students should try joining the meetings and get prepared for the bridging programme.

If a student needs any assistance, he can call the General Office and make an appointment with our technicians.

The Induction Day will be cancelled. The school will inform students and parents of the important information through a PowerPoint presentation. The school will send the presentation to students and parents through email in due course.

For enquiries, please feel free to contact the General Office at 2711 8175.

Yours faithfully,

Lee Ting Leung
Principal



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Table 1 表一

Revised Timetable for New S1 Bridging Programme

Time	Day 1 21/8/2020 (Friday)	Day 2 24/8/2020 (Monday)	Day 3 25/8/2020 (Tuesday)	Day 4 26/8/2020 (Wednesday)	Day 5 27/8/2020 (Thursday)
09:30 am - 10:10 am	Microsoft Teams Workshop	English Language	English Language	Mathematics	Integrated Humanities
10:10 am - 10:30 am	RECESS				
10:30 am - 11:10 am	Introduction to School Life I	Introduction to School Life II	Introduction to Instrument Classes	Lasallian Formation Programme	Integrated Science

Table 2 表二

Microsoft Teams Try-out Meetings on 15/8/2020 (Saturday)

Time	Class
09:30 am – 10:00 am	1A
10:00 am – 10:30 am	1B
10:30 am – 11:00 am	1C
11:00 am – 11:30 am	1D

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通告編號：19106

敬啟者：

鑑於本港新型冠狀病毒病疫情，教育局要求學校暫停學生在校活動，直至另行通告。學校因而修訂了有關中一新生銜接課程及迎新日的安排。本通告取代2020年7月9日發出的19094號及19095號通告。

中一新生銜接課程將透過微軟應用程式 Microsoft Teams 以網上形式進行。請參閱新修訂的時間表(附件:表一)。

學校將向各中一新生分發一個微軟學校帳戶，以登入網上銜接課程。家長或學生可於2020年8月13日及14日上午10:00至下午4:00到學校領取帳戶名稱、登入密碼及 Microsoft Teams 使用指引等資料。

學生應盡早熟練 Microsoft Teams 及其他應用程式如電郵程式 Microsoft Outlook。學校將於2020年8月15日安排 Microsoft Teams 會議測試(附件:表二)。學生應按分配時段登入 Microsoft Teams 參與會議測試，熟習使用程式，為銜接課程作準備。

如需任何協助，學生可致電校務處與技術員預約支援服務。

中一迎新日將取消。學校將以電子簡報形式向中一新生和家長介紹學校及相關的資訊。電子簡報將以電郵發放，另函通告。

如有任何疑問，歡迎致電校務處查詢(電話 2711 8175)。

此致

中一新生家長

陳瑞祺(喇沙)書院校長
李丁亮 啟

2020年8月7日