

陳瑞祺(喇沙)書院
九龍何文田常和街四號
電話：二七一八一七五
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CHAN SUI KI (LA SALLE) COLLEGE
4 SHEUNG WO STREET, HOMANTIN,
KOWLOON, HONG KONG.
TEL : 27118175
FAX : 27621550

Circular No.: 19080

24th April, 2020

Dear Parents/ Guardians,

Student Learning during the Suspension of Classes

To ensure the continuity of learning during the suspension of classes, the school has given learning tasks to students through Microsoft Outlook and Microsoft Teams. Also, online classes have commenced after the Easter holiday. Students should complete the learning tasks and attend online classes on time.

The school will send records of learning tasks that students have not finished (as at 3rd April, 2020) to their Microsoft school accounts by 24th April, 2020. Please check if your son/ward has any unfinished learning tasks or not. Students can contact their teachers through Microsoft Teams if they have any difficulties in studies.

Form teachers/assistant form teachers are going to discuss with parents and see how their sons/wards are doing and what kind of support is needed. Form teachers/assistant form teachers will call parents between 25th April, 2020 and 6th May, 2020. Teachers may work from home and therefore hide their caller ID when contacting parents.

The learning tasks are part of the continuous assessment, contributing to the annual academic results. Students who habitually fail to finish the learning tasks/ assignments are subject to punishment. Records of merits/demerits will be listed in the annual academic report as usual.

Attached please find the past batches of the learning tasks (Batches 1 to 10) for your reference and follow-up, if necessary.

A number of teachers are going to serve as invigilators for the HKDSE examination. Teachers on leave will inform students of the cancellation of online lessons and the arrangement of make-up lessons.

For enquiries, please do not hesitate to contact the General Office at 2711 8175.

Yours faithfully,

Lee Ting Leung
Principal



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敬啟者：

停課期間學生學習事宜

停課不停學，學校於停課期間以微軟應用程式 Microsoft Outlook 及 Microsoft Teams 向學生發放習作。網上課堂亦於復活節後開始。學生應按時上課及完成習作。

學校將於 2020 年 4 月 24 日或之前把欠交習作紀錄(截至 2020 年 4 月 3 日為止)電郵至相關學生的微軟學校戶口。請查看 貴子弟有否欠交習作。就學習上的問題和困難，學生可透過 Microsoft Teams 與科任老師聯絡。

班主任/副班主任將於 2020 年 4 月 25 日至 5 月 6 日期間聯絡家長商討學生的表現，並了解學生近況，以便提供支援。班主任/副班主任致電時可能不方便顯示來電號碼。

停課期間的習作是持續評估的部分，其分數將計算在全年學業成績。學校將對慣常多次欠交習作的學生作出處分。獎懲紀錄將如常列印於成績表上。

隨函亦附上早前各批習作(第一至第十批)供閣下參考及跟進(如適用)。

部分老師將出任香港中學文憑試監考員而未能按網上課堂時間表上課。老師將通知受影響學生取消課堂和安排補堂事宜。

如有疑問，歡迎致電校務處查詢(電話 27118175)。

此致

各家長

陳瑞祺（喇沙）書院校長
李丁亮 啟

2020 年 4 月 24 日