

## Work Plan on Life Planning Education and Career Guidance Service 2021-22

**Name of School: Chan Sui Ki (La Salle) College**

**School Year: 2021-2022**

<b>Objective</b>	<b>Strategies</b>	<b>Monitoring / Evaluation</b>	<b>Allocation of the CLP Grant</b>
1. To enhance the capacity of career teachers for life-planning education and career guidance	To employ a contract teacher to relieve the workload of the members responsible for life-planning education and career guidance	Successful delivery of the enriched life-planning education and career guidance service  Feedback from the members on division of work	Employment of a contract teacher HK\$463239
	To employ a teaching assistant to support the administrative work and guidance work	Successful accomplishment of the administrative work and guidance work  Feedback from various stakeholders	Employment of a teaching assistant HK\$207900
2. To enrich life-planning education and career guidance service	2.1 To acquire services to cater to career guidance needs of students at all levels  2.2 To support career-related activities organised by the school's Career Counselling Section and its stakeholders	Feedbacks from participants  Opinions of various stakeholders	Delivery of life-planning and career guidance service  (See Appendix)

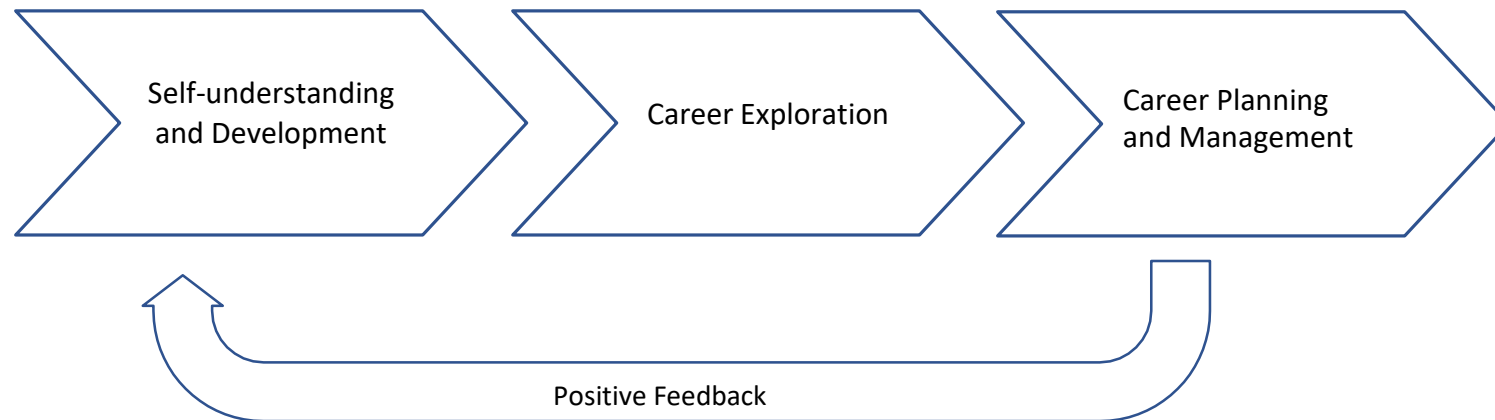
## Appendix

### Chan Sui Ki (La Salle) College --- Career and Life-Planning Grant 2021-2022

The plan is characterized by four features namely,

- (a) Developmental – from S1 – S6 with themes based on students' needs at various stages
- (b) School-wide – not limited to career teachers, involving various school personnel and stakeholders
- (c) Diversified – from mass talks, small-group activities to individual counselling

It also based on the theoretical framework of life planning from Education Bureau:



The activities for lower form will be mainly about self-understanding development. As the students grow up, they will have more activities about career exploration. S3 students need to choose elective subjects while S6 students need to decide the career path / study path after they graduate. Activities for these two forms will focus on Career Planning and Management.

## **Activities Details**

This year, many activities are organised by ourselves with the support of the newly recruited teaching assistant. Estimated cost of running all activities (supported by Career and Life Planning Grant) is about \$68000.

### **Secondary 2 Life Planning activities**

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Career Lesson - Digital Resource and Digital Literacy It aims at equipping students with basic skill and attitude to explore the world 3/11/2021 8 <sup>th</sup> lesson (Classroom)	Free-of-charge	\$0	Self	Ms. KM Chiu
Building Your Character - Building Your Future (First term)	Free-of-charge	\$0	Art Department	Ms. Mak Tse Ms. KM Chiu
Career Workshop - My Path 27/4/2022 and 18/5/2022 13:50 – 15:10 pm (CL)	\$1700 x 2 x 4 classes	\$13600	HKFYG	Mr. MK Wong
	Total	\$13600		

## Secondary 4 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Career Lesson – Basic introduction to the NSS system 28/10/2021 8 <sup>th</sup> lesson (CL)	Free-of-charge	\$0	CSK	Ms. KM Chiu
Career Workshop – My Type 18/11/2021	\$1700 x 4 classes	\$6800	HKFYG	Ms. KM Chiu
Building Your Character - Building Your Future (First term)	Free-of-charge	\$0	Art Department	Ms. Mak Tse Ms. KM Chiu
Talk on NSS curriculum 24/2/2022 and 4/3/2021 8 <sup>th</sup> lesson (CL)	Free-of-charge	\$0	CSK	Ms. KM Chiu
Talk on streaming 6/5/2022 8 <sup>th</sup> lesson (Hall)	Free-of-charge	\$0	CSK	Ms. KM Chiu
	Total	\$6800		

## Secondary 5 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Individual Consultation for five students in need October, 2021 – May, 2022	--	\$0	CSK	Ms. KM Chiu Social Worker
Career lesson - Career Exploration 6/10/2021, 19/11/2021, 15/3/2022 and 7/6/2022 8 <sup>th</sup> lesson (CL)	Free-of-charge	\$0	CSK	Ms. WS Tong
Career talk/lesson – Introduction to Applied learning 15/12/2021 8 <sup>th</sup> lesson (CL)	Free-of-charge	\$0	CSK	Ms. OL Ho Ms. KM Chiu
Visiting Career and Education Expo 22/1/2022	Free-of-charge	\$0	HKTDC	Ms. WS Tong Ms. YS Tsui
「職場新鮮人」職向探索活動 25/2 /2021 7-8 <sup>th</sup> lesson (1:50-4:20pm)	Free-of-charge	\$0	Tung Wah Group of Hospitals	Ms. WS Tong Ms. KM Chiu
	Total	\$0		

## Secondary 6 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Individual Consultation for students in need October, 2021 – May, 2022	--	\$0	CSK	Ms. KM Chiu Social Workers
Career Workshop - Career Exploration 6/10/2021, 1/11/2021, 19/11/2021, 27/11/2021 (1:30 – 4:30 pm, Sat) and 29/11/2022 2:30 – 3:45 pm (CL)	\$1700 x 5 x 4	\$34,000	HKFYG	Ms. OL Ho Ms. KM Chiu
Career talk – Multiple Pathways 16/2/2021 8 <sup>th</sup> lesson (CL)	--	\$0	CSK	Ms. KM Chiu
Career Visit – Career Live 28/6/2022 9:00am – 12:00pm and 2:30pm – 5:30pm	\$111 x 110	\$12210	St. James' Settlement	Ms. KM Chiu Mr. KL Tong Mr. MK Wong
Group Consultation Jan 2022 – May 2022	--	\$0	CSK	All career team members
	Total	\$46210		

## Secondary 7 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Individual Consultation for students in need October, 2021 – May, 2022	--	\$0	CSK	Ms. KM Chiu Social Workers
My Jupas essay for S.6		\$0	CSK	Ms. WS Tong English teachers
Career Talk on JUPAS Application 6/10/2021 8 <sup>th</sup> lesson	--	\$0	CSK	Mr. YL Wong Ms. KM Chiu
Class based career Guidance for S6 (Whole year)	--	\$0	CSK	YLW / OLH / WST KMC
Career workshop - Interview 9/11/2021 2:30 – 3:45 pm (CL)	\$1700 x 4	\$6800	HKFYP	Mr. YL Wong
Career Talk on E-app 19/11/2021 8 <sup>th</sup> Lesson (CL)	--	\$0	CSK	Mr. YL Wong Ms. KM Chiu
Workshop – Simulation of the release of DSE 15/12/2021 1:10 – 3:45 pm (Hall)	To be confirmed	\$10000	Stewards	Mr. YL Wong Ms. KM Chiu
Mock interview workshop May 2022	To be confirmed	\$15000	To be determined	Mr. YL Wong Ms. KM Chiu
Talk for the preparation of the release of HKDSE result 10/7/2022	Free-of-charge	\$0	Tai Hang Youth Centre	Mr. YL Wong Ms. KM Chiu
	Total	\$31800		

**Other Activities**

Programme	Budget	Resources	Teacher-in-charge
Online parent's talk about overseas and local study 25/9/2021 2:30 – 3:30pm; 3:30 – 4:15 pm	\$0	IDP Education Limited CSK	Ms. KM Chiu Mr. YL Wong PTA
Career Ambassadors initiated activities (Details are to be confirmed)	\$0	CSK	Ms. KM Chiu
Last school day for S.6 7/3/2022	\$0	CSK	Ms. KM Chiu
S3 Parents' Night 6/5/2022	\$0	CSK	Ms. KM Chiu
Release of HKDSE result 16/7/2022	\$0	CSK	Ms. KM Chiu
Interview with old boys Whole year	\$0	CSK	Ms. KM Chiu
Life planning activities organised by social workers	74400	CSK	Social workers
<b>Total</b>	<b>\$74400</b>		

**Other Expected Expenditure**

ITEM	Budget	Resources	Teacher-in-charge
Decoration of Notice Board	\$800	CSK	Mr. KL Tong
Bulletin Board in classrooms	\$800	CSK	Mr. KL Tong
Sponsoring elite students to participate	\$12,000	CSK	Ms. KM Chiu
<b>Total</b>	<b>\$13,600</b>		