

## Work Plan on Life Planning Education and Career Guidance Service 2020-21

**Name of School: Chan Sui Ki (La Salle) College**

**School Year: 2020-2021**

<b>Objective</b>	<b>Strategies</b>	<b>Monitoring / Evaluation</b>	<b>Allocation of the CLP Grant</b>
1. To enhance the capacity of career teachers for life-planning education and career guidance	To employ a contract teacher to relieve the workload of the members responsible for life-planning education and career guidance	Successful delivery of the enriched life-planning education and career guidance service  Feedback from the members on division of work	Employment of a contract teacher HK\$441,504
	To employ a teaching assistant to support the administrative work and guidance work	Successful accomplishment of the administrative work and guidance work  Feedback from various stakeholders	Employment of a teaching assistant HK\$198,450
2. To enrich life-planning education and career guidance service	2.1 To acquire services to cater to career guidance needs of students at all levels  2.2 To support career-related activities organised by the school's Career Counselling Section and its stakeholders	Feedbacks from participants  Opinions of various stakeholders	Delivery of life-planning and career guidance service  (See Appendix)

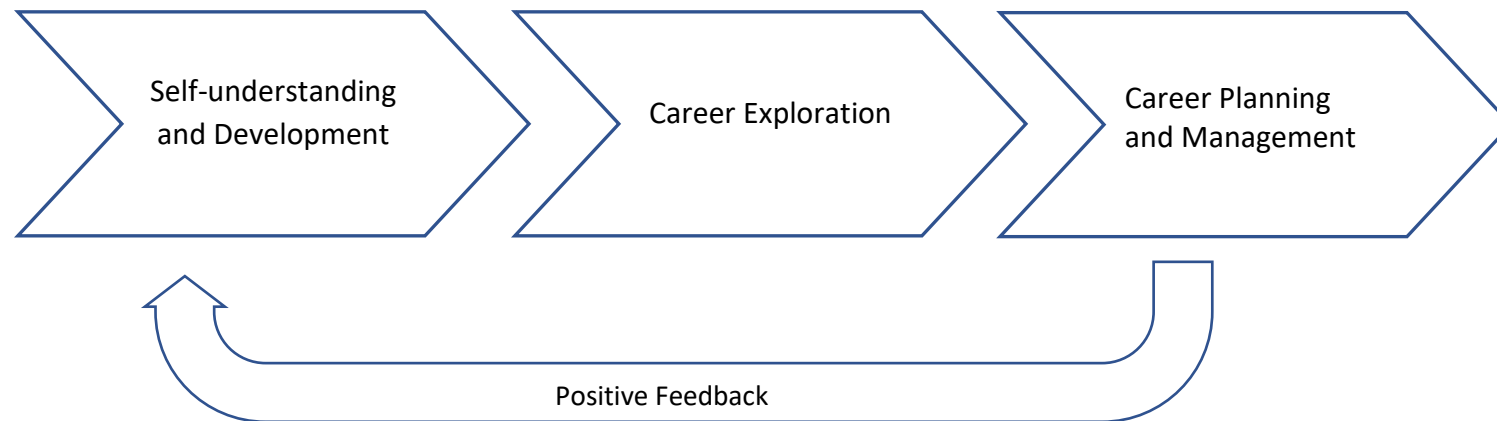
## Appendix

### Chan Sui Ki (La Salle) College --- Career and Life-Planning Grant 2019-2020

The plan is characterized by four features namely,

- (a) Developmental – from S1 – S6 with themes based on students’ needs at various stages
- (b) School-wide – not limited to career teachers, involving various school personnel and stakeholders
- (c) Diversified – from mass talks, small-group activities to individual counselling

It also based on the theoretical framework of life planning from Education Bureau:



The activities for lower form will be mainly about self-understanding development. As the students grow up, they will have more activities about career exploration. S3 students need to choose elective subjects while S6 students need to decide the career path / study path after they graduate. Activities for these two forms will focus on Career Planning and Management.

## **Activities Details**

This year, many activities are organised by ourself with the support of the newly recruited teaching assistant.

Estimated cost of running all activities (supported by Career and Life Planning Grant) is about \$62600.

### **Secondary 2 Life Planning activities**

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Career Lesson - Digital Resource and Digital Literacy It aims at equipping students with basic skill and attitude to explore the world 23/9/2020 8 <sup>th</sup> lesson (Online)	Free-of-charge	\$0	-	Mr WK Wong
Talk about Money Management 28/6/2021 9:00am – 11:00pm (Hall)	Free-of-charge	\$0	HKFYG	Mr WK Wong
	Total	\$0		

### Secondary 3 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Career Lesson - Digital Resource and Digital Literacy It aims at equipping students with basic skill and attitude to explore the world 23/9/2020 8 <sup>th</sup> lesson (Online)	Free-of-charge	\$0	Self	Mr WK Wong
Career Lesson – Basic introduction to the NSS system 29/10/2020 8 <sup>th</sup> lesson (CL)	Free-of-charge	\$0	Self	Ms KM Chiu Mr WK Wong
Career Lesson – Key to the world of works 9/11/2020 8 <sup>th</sup> lesson (CL)	Free-of-charge	\$0	Self	Ms KM Chiu Mr WK Wong
Building Your Character - Building Your Future (First term)	Free-of-charge	\$0	Art Department	Mr WK Wong Ms Mak Tse
Career Workshop – Learning Styles 18/11/2020 8 <sup>th</sup> lesson (CL)	\$1600 x 4 classes	\$6,400	HKFYG	Ms KM Chiu Mr WK Wong
Talk on NSS curriculum 23/2/2021 and 3/3/2021 8 <sup>th</sup> lesson (Hall)	Free-of-charge	\$0	Self	Ms KM Chiu Mr WK Wong
Talk on streaming 19/4/2021 8 <sup>th</sup> lesson (Hall)	Free-of-charge	\$0	Self	Ms KM Chiu Mr WK Wong
	Total	\$6400		

## Secondary 4 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Individual Consultation for five to six students in need October, 2020 – May, 2021	--	\$0	Self	Mr WK Wong Social Worker
Career Lessons - Career Mapping 24/9/2020 and 7/10/2020 8 <sup>th</sup> lesson (CL)	Materials + Delivery	\$4,000	Self	Ms WS Tong
Visiting Career and Education Expo 8/2/2020	Free-of-charge	\$0	HKTDC	Mr. W.H. Lam
Workshops on Career Aspiration – My Value 20/4/2021 & 28/4/2021 8 <sup>th</sup> lesson (CL)	\$1,600 x 4 classes x 2 days	\$12,800	HKFYG	Ms WS Tong
Group Consultation Jan 2021 – May 2021	Free-of-charge	\$0	Self	Mr WK Wong Mr. W.H. Lam Ms WS Tong
	Total	16,800		

## Secondary 5 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Individual Consultation for five to six students in need October, 2020 – May, 2021	--	\$0	Self	Mr WK Wong Social Worker
Career talk – Multiple Pathways 24/09/2020 8 <sup>th</sup> lesson (CL)	--	\$0	Self	Mr WK Wong
Career Workshops – Career Live 26/6/2021 9:00am – 12:00pm 29/6/2021 2:30pm – 5:30pm	--	\$10000	St. James' Settlement	Mr WH Lam Mr WK Wong
Career Lesson – Introduction to SLP 17/5/2021 8 <sup>th</sup> Lesson (CL)	--	\$0	Self	Mr WK Wong
Individual Consultation October 2020 – May 2021	--	\$0	Self	Mr WK Wong Social Worker
		Total		
		\$10,000		

## Secondary 6 Life Planning activities

Level / Details	Fee	Budget	Organiser	Teach-in-charge
Mentorship Programme (Online) October 2020	--	\$0	Self	Mr WK Wong
Career Talk on JUPAS Application 7/10/2020 8 <sup>th</sup> lesson	--	\$0	Self	Mr WK Wong
Class based career Guidance for S6 (Whole year)	--	\$0	Self	KMC / WHL / WKW / YLW
Career Talk on E-app 27/11/2020 and 16/12/2020 8 <sup>th</sup> Lesson (CL)	--	\$0	Self	Mr WK Wong
Mock Individual Interview May 2021	\$10000 (maximum)	\$10,000	To be determined	Mr WK Wong
Talk for the preparation of the release of HKDSE result 10/7/2021	Free-of-charge	\$0	Tai Hang Youth Centre	WKW / WHL/ WST
		Total	\$10,000	

### Other Activities

Programme	Budget	Resources	Teacher-in-charge
Career Assessment for self-understanding Searching for my favourite job (1 <sup>st</sup> term)	\$5800	COA	Mr WK Wong
Sports programme for junior low motivated students to acquire goal setting habit (2 <sup>nd</sup> term)	\$0	Self	Mr WK Wong
Online parent's talk about overseas study 12/9/2020 2:00pm – 3:00pm	\$0	IDP Education Limited	Mr WK Wong
Parent's talk about JUPAS Application and Postsecondary Local studies 17/10/2020 2:00pm – 3:00pm	\$0	Self	Mr WK Wong Mr YL Wong
Career Ambassadors initiated activities (Details are to be confirmed)	\$0	Self	Mr WK Wong
Total	\$5,800		

### Other Expected Expenditure

ITEM	Budget	Resources	Teacher-in-charge
Decoration of Notice Board	\$800	Self	Ms OL Ho
Bulletin Board in classrooms	\$800	Self	Ms OL Ho
Sponsoring elite students to participate	\$12,000	Self	Mr WK Wong
Total	\$13,600		